



## **Mission Statement and Statement of Intent**

### **St James and St Osyth Surgery**

#### **MISSION STATEMENT**

Our aim is to offer the highest standard of healthcare and advice to our patients with the resources available to us in a caring and supportive manner. We strive to improve the quality and range of services that we offer and have a team approach to patient care. We endeavor to monitor the service provided to patients, to ensure that it meets our current standards of excellence.

We will communicate clearly and regularly with our patients and will always treat our patients with respect and dignity and involve them in decision making about their care and treatment.

We are dedicated to ensuring that practice staff and doctors are trained to a high level and to provide a stimulating and rewarding environment in which to work.

#### **STATEMENT OF INTENT**

Contractual requirements came into force from 1 April 2014 requiring that GP practices should make available a statement of intent in relation to the following IT developments:

1. Summary Care Record (SCR)
2. GP to GP Record Transfers
3. Patient Online Access to Their GP Record
4. Data for commissioning and other secondary care purposes

The same contractual obligations require that we have a statement of intent regarding these developments in place and publicised by 30 September 2014.

Please find below details of our stance with regards to these developments.

### **Summary Care Record (SCR)**

Summary Care Records (SCR) are an electronic record of important patient information, created from GP medical records. They can be seen and used by authorised staff in other areas of the health and care system involved in the patient's direct care.

Access to SCR information means that care in other settings (eg .out of hours, minor injuries department and A&E ) is safer, reducing the risk of prescribing errors. It also helps avoid delays to urgent care.

The basic SCR holds important information about;

- current medication
- allergies and details of any previous bad reactions to medicines
- the name, address, date of birth and NHS number of the patient

### **Enriched SCR (additional information)**

It is advisable that anyone who has complex health needs, is severely frail or has a chronic disease has an enriched summary care record.

This means more information will be available to health and care staff viewing the SCR. It will then be automatically updated when the GP record is updated. This will;

- improve the flow of information across the health and care system
- increase safety and efficiency
- improve care

Of course, if you do not want your medical records to be available in this way then you will need to let us know so that we can update your record.

This system is operated centrally by NHS England.

### **GP to GP Record Transfers**

NHS England requires practices to utilise the GP2GP facility for the transfer of patient records between practices, when a patient registers or de-registers (not for temporary registration).

It is very important that you are registered with a doctor at all times. If you leave your GP and register with a new GP, your medical records will be removed from your previous doctor and forwarded on to your new GP via NHS England. It can take your paper records several weeks to reach your new surgery.

With GP to GP record transfers your electronic record is transferred to your new practice much sooner.

St James Surgery confirms that GP to GP transfers are already active if you move to or from a surgery.

### **Patient Online Access to Their GP Record**

NHS England require practices to promote and offer the facility to enable patients online access to appointments, prescriptions, allergies and adverse reactions.

We currently offer this service. If you do not already have a user name and password for this system you will need to register first and bring in 2 forms of ID (one photo) to reception.

The link below offers more information.

<https://www.nhs.uk/using-the-nhs/nhs-services/gps/gp-online-services/>

### **Data for commissioning and other secondary care purposes**

It is already a requirement of the Health and Social Care Act that practices must meet the reasonable data requirements of commissioners and other health and social care organisations through appropriate and safe data sharing for secondary uses, as specified in the technical specification for care data.

At our practice we have specific arrangements in place to allow patients to “opt out” of care.data which allows for the removal of data from the practice.

St James Surgery confirms these arrangements are in place and that we undertake annual training and audits to ensure that all our data is handled correctly and safely via the Information Governance Toolkit.